

EXHIBIT A

Superintendent Time Sheet

Employee Name:

Manuel Almonte

Facility:

437 Morris Park

Week Of:

Begin Date: 05-23-12

End Date: 05-29-12

| Day | Date | Time In | Lunch | Time Out | Total Hours |
|-----------|----------------|-------------|---------------------|--------------|-------------|
| Wednesday | <u>5/23/12</u> | <u>8:30</u> | <u>12:30 - 1:00</u> | <u>5:00</u> | |
| Thursday | <u>5/24/12</u> | <u>8:30</u> | <u>12:30 - 1:00</u> | <u>5:00</u> | |
| Friday | <u>5/25/12</u> | <u>8:00</u> | - | <u>11:30</u> | |
| Saturday | | | - | | |
| Sunday | | | - | | |
| Monday | <u>5/28/12</u> | <u>8:30</u> | <u>1:00 - 1:30</u> | <u>5:00</u> | |
| Tuesday | <u>5/29/12</u> | <u>8:00</u> | <u>12:45 - 1:15</u> | <u>5:30</u> | |

In order to ensure timely payment of wages, Employee must return this Time Sheet every Tuesday evening and begin a new one the following day. Unsigned Time Sheets can not be processed for payment. Overtime is not allowed without prior consent from Manager.

Total Hours

Leaving the Premises

1. Super may leave the Premises after-hours for any reason.
2. During business hours, if Super leaves the Premises, or is unable to work, he must notify the Manager to get prior consent and record the departing and returning times here. Manager signs that he gave prior consent.

| Day | Date | Time Departed | Time Returned | Manager's Consent |
|---------------|----------------|---------------|---------------|-------------------|
| <u>Friday</u> | <u>5/25/12</u> | <u>11:30</u> | <u>5:00</u> | |
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Super's Signature:

Manuel Almonte

Superintendent Time Sheet

Employee Name: Yanvel Almonte

Facility: 437 Morris Park

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|-----------------------------|
| Week Of: |
| Begin Date: <u>06/06/12</u> |
| End Date: <u>06/12/12</u> |

| Day | Date | Time In | Lunch | Time Out | Total Hours |
|-----------|-------|---------|--------------|----------|-------------|
| Wednesday | 06/06 | 8:00 | 12:30 - 1:00 | 5:00 | |
| Thursday | 06/07 | 8:00 | 12:30 - 1:00 | 5:00 | |
| Friday | 06/08 | 8:30 | 12:30 - 1:00 | 6:00 | |
| Saturday | | | | | |
| Sunday | | | | | |
| Monday | 06/11 | 8:30 | 12:30 - 1:00 | 6:00 | |
| Tuesday | 06/12 | 8:30 | 12:45 - 1:15 | 6:00 | |

In order to ensure timely payment of wages, Employee must hand in this Time Sheet every Tuesday evening and receive a new one for the following week. If Time Sheet is not turned in on time, we cannot guarantee timely payment, and payment may be delayed until the next pay date. Unsigned Time Sheets will not be processed for payment.

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| Total Hours | |
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Leaving the Premises

1. Super may leave the Premises after-hours for any reason.
2. During business hours, if Super leaves the Premises, he must notify the Manager to get prior consent and record the departing and returning times here. Manager signs that he gave prior consent.

| Day | Date | Time Departed | Time Returned | Manager's Consent |
|--------|-------|--|---------------|-------------------|
| Wed. | 06/06 | work at 1145 Sherman on DHS inspection apt. until 7:00 | | |
| Friday | 06/08 | work at 1145 Sherman knocking mouse out at 32A | | |

Super's Signature: Yanvel Almonte

Superintendent Time Sheet

Employee Name: Manuel Almonte

Facility: 437 Morris Park

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|-----------------------------|
| Week Of: |
| Begin Date: <u>11/07/12</u> |
| End Date: <u>11/13/12</u> |

| Day | Date | Time In | Lunch | Time Out | Total Hours |
|-----------|----------------|-------------|---------------------|-------------|-------------|
| Wednesday | <u>S E E K</u> | | | | |
| Thursday | <u>11/08</u> | <u>8:30</u> | <u>12:30 - 1:00</u> | <u>5:00</u> | |
| Friday | <u>11/09</u> | <u>8:30</u> | <u>12:30 - 1:00</u> | <u>5:00</u> | |
| Saturday | | | | | |
| Sunday | | | | | |
| Monday | <u>11/12</u> | <u>8:30</u> | <u>1:45 - 2:15</u> | <u>7:30</u> | |
| Tuesday | <u>11/13</u> | <u>8:30</u> | <u>1:00 - 1:30</u> | <u>5:00</u> | |

In order to ensure timely payment of wages, Employee must return this Time Sheet every **Tuesday evening** and begin a new one the following day. Unsigned Time Sheets can not be processed for payment. Overtime is not allowed without prior consent from Manager each day.

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| Total Hours | |
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Leaving the Premises

1. Super may leave the Premises after-hours for any reason.
2. During business hours, if Super leaves the Premises, or is unable to work, he must notify the Manager to get prior consent and record the departing and returning times here. Manager signs that he gave prior consent.

| Day | Date | Time Departed | Time Returned | Manager's Consent |
|---------------|--------------|---|---------------|-------------------|
| <u>Monday</u> | <u>11/12</u> | <u>Work late fixing Bath tub leaks at apts. A56 to A46.</u> | | |
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Super's Signature: Manuel Almonte

Superintendent Time Sheet

Employee Name:

Manuel Almonte

Facility:

437 Morris Park

Week Of:

Begin Date: 11/14/12

End Date: 11/20/12

| Day | Date | Time In | Lunch | Time Out | Total Hours |
|-----------|-------|---------|--------------|----------|-------------|
| Wednesday | 11/14 | 8:30 | 1:30 - 2:00 | 5:00 | |
| Thursday | 11/15 | 8:30 | 12:30 - 1:00 | 5:00 | |
| Friday | 11/16 | 8:30 | 12:30 - 1:00 | 5:00 | |
| Saturday | | | - | | |
| Sunday | | | - | | |
| Monday | 11/19 | 8:30 | 12:30 - 1:00 | 5:00 | |
| Tuesday | 11/20 | 8:30 | 12:30 - 1:00 | 5:00 | |

In order to ensure timely payment of wages, Employee must return this Time Sheet every **Tuesday evening** and begin a new one the following day. Unsigned Time Sheets can not be processed for payment. Overtime is not allowed without **prior** consent from Manager each day.

Total Hours

Leaving the Premises

1. Super may leave the Premises after-hours for any reason.
2. During business hours, if Super leaves the Premises, or is unable to work, he must notify the Manager to get prior consent and record the departing and returning times here. Manager signs that he gave prior consent.

| Day | Date | Time Departed | Time Returned | Manager's Consent |
|-----|------|---------------|---------------|-------------------|
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Super's Signature:

Manuel Almonte

Superintendent Time Sheet

Employee Name: Manuel Almonte

Facility: 437 Morris Park

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|-----------------------------|
| Week Of: |
| Begin Date: <u>11/21/12</u> |
| End Date: <u>11/27/12</u> |

| Day | Date | Time In | Lunch | Time Out | Total Hours |
|-----------|-------|---------|--------------|-----------------|-------------|
| Wednesday | 11/21 | 8:30 | 12:30 - 1:00 | 5:00 | 7:30 pm |
| Thursday | 11/22 | 8:30 | 1:00 - 1:30 | 5:00 | |
| Friday | 11/23 | 8:30 | 12:30 - 1:00 | 5:00 | |
| Saturday | | | | | |
| Sunday | | | | | |
| Monday | 11/26 | Sick | | | |
| Tuesday | 11/27 | 8:30 | 12:30 - 1:00 | 5:00 | |

In order to ensure timely payment of wages, Employee must return this Time Sheet every Tuesday evening and begin a new one the following day. Unsigned Time Sheets can not be processed for payment. Overtime is not allowed without prior consent from Manager each day.

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| Total Hours | |
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Leaving the Premises

1. Super may leave the Premises after-hours for any reason.
2. During business hours, if Super leaves the Premises, or is unable to work, he must notify the Manager to get prior consent and record the departing and returning times here. Manager signs that he gave prior consent.

| Day | Date | Time Departed | Time Returned | Manager's Consent |
|-----|-------|---------------|---------------|--------------------------|
| Wed | 11/21 | Work to | 7:30 pm | Fixing Boiler |
| | | Vent. and | | Filling Boiler oil tank. |
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Super's Signature: Manuel Almonte

Superintendent Time Sheet

Employee Name:

Manuel Almonte

Facility:

437 Morris Park

Week Of:

Begin Date: 12/12/12

End Date: 12/18/12

| Day | Date | Time In | Lunch | Time Out | Total Hours |
|-----------|-------|---------|--------------|----------|-------------|
| Wednesday | 12/12 | 8:30 | 12:30 - 1:00 | 5:00 | |
| Thursday | 12/13 | 8:30 | 12:30 - 1:00 | 5:00 | |
| Friday | 12/14 | 8:30 | 12:30 - 1:00 | 5:00 | |
| Saturday | | | - | | |
| Sunday | | | - | | |
| Monday | 12/17 | 8:30 | 1:00 - 1:30 | 5:00 | |
| Tuesday | 12/18 | 8:30 | 1:00 - 1:30 | 5:00 | |

In order to ensure timely payment of wages, Employee must return this Time Sheet every Tuesday evening and begin a new one the following day. Unsigned Time Sheets can not be processed for payment. Overtime is not allowed without prior consent from Manager each day.

Total Hours

Leaving the Premises

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2. During business hours, if Super leaves the Premises, or is unable to work, he must notify the Manager to get prior consent and record the departing and returning times here. Manager signs that he gave prior consent.

| Day | Date | Time Departed | Time Returned | Manager's Consent |
|--------|-------|------------------------------|---------------|-------------------|
| Monday | 12/17 | Work at Manor Boiler | | |
| | | Swer from 6:30 until 8:30 PM | | |
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Super's Signature:

Manuel Almonte

Superintendent Time Sheet

Employee Name: Manuel Almonte

Facility: 437 Morris Park

Week Of:

Begin Date: 02/20/13

End Date: 02/26/13

| Day | Date | Time In | Lunch | Time Out | Total Hours |
|-----------|-------|---------|---------------|----------|-------------|
| Wednesday | 02/20 | 8:30 | 12:30 - 1:00 | 5:00 | |
| Thursday | 02/21 | 8:30 | 1:00 - 1:30 | 5:00 | |
| Friday | 02/22 | 8:30 | 12:00 - 12:30 | 5:00 | |
| Saturday | | | | | |
| Sunday | | | | | |
| Monday | 02/25 | 8:30 | 1:00 - 1:30 | 5:00 | |
| Tuesday | 02/26 | 8:30 | 1:00 - 1:30 | 5:00 | |

In order to ensure timely payment of wages, Employee must return this Time Sheet every Tuesday evening and begin a new one the following day. Unsigned Time Sheets can not be processed for payment. Overtime is not allowed without prior consent from Manager each day.

Total Hours

Leaving the Premises

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| Day | Date | Time Departed | Time Returned | Manager's Consent |
|-----|------|---------------|---------------|-------------------|
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Super's Signature: Manuel Almonte

Superintendent Time Sheet

Employee Name: Manuel Almonte

Facility: 437 Morris Park

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|-----------------------------|
| Week Of: |
| Begin Date: <u>03-06-13</u> |
| End Date: <u>03-12-13</u> |

| Day | Date | Time In | Lunch | Time Out | Total Hours |
|-----------|-------|---------|-------------|----------|-------------|
| Wednesday | 03/06 | 8:30 | 12:30-1:00 | 5:00 | |
| Thursday | 03/07 | 8:30 | 10:30-2:30 | 5:00 | |
| Friday | 03/08 | 8:30 | 1:00 - 1:30 | 5:00 | |
| Saturday | | | - | | |
| Sunday | | | - | | |
| Monday | 03/11 | 8:30 | 1:00 - 1:30 | 5:00 | |
| Tuesday | 03/12 | 8:30 | 1:00 - 1:30 | 5:00 | |

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| Day | Date | Time Departed | Time Returned | Manager's Consent |
|-----|------|---------------|---------------|-------------------|
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Super's Signature: Manuel Almonte

Superintendent Time Sheet

Employee Name: Renee Almonte

Facility: 437 Morris Park

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| Week Of: |
| Begin Date: <u>03/13/13</u> - |
| End Date: <u>03/19/13</u> - |

| Day | Date | Time In | Lunch | Time Out | Total Hours |
|-----------|-------|---------|------------------|----------|-------------|
| Wednesday | 03/13 | 8:30 | 1:00 - 1:30 | 5:00 | |
| Thursday | 03/14 | 8:30 | 1:00 - 1:30 | 5:00 | |
| Friday | 03/15 | 8:30 | 1:00 - 1:30 | 10:00pm | |
| Saturday | | | | | |
| Sunday | 03/17 | 9:00pm | Boymton Elevator | 11:00pm | |
| Monday | 03/18 | 8:30 | 1:00 - 1:30 | 7:30pm | |
| Tuesday | 03/19 | 8:30 | 1:00 - 1:30 | 5:00 | |

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2. During business hours, if Super leaves the Premises, or is unable to work, he must notify the Manager to get prior consent and record the departing and returning times here. Manager signs that he gave prior consent.

| Day | Date | Time Departed | Time Returned | Manager's Consent |
|--------|-------|--|---------------|-------------------|
| Monday | 03/18 | Work from 5:30pm, till 7:30pm. at Sherman apt. 43A & Chte. | | |
| Friday | 03/15 | Work at Boynton and Sherman from 10:00am till 10:00pm. apts. 5B and 43A. | | |

Super's Signature: _____

Renee Almonte

Superintendent Time Sheet

Employee Name: Manuel Almonte

Facility: Gorris Park

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|-----------------------------|
| Week Of: |
| Begin Date: <u>03/20/13</u> |
| End Date: <u>03/26/13</u> |

| Day | Date | Time In | Lunch | Time Out | Total Hours |
|-----------|--------------|-------------|--------------------|-------------|-------------|
| Wednesday | <u>03/20</u> | <u>8:30</u> | <u>1:00 - 1:30</u> | <u>7:00</u> | |
| Thursday | <u>03/21</u> | <u>8:30</u> | <u>1:00 - 1:30</u> | <u>5:00</u> | |
| Friday | <u>03/22</u> | <u>8:30</u> | <u>1:00 - 1:30</u> | <u>5:00</u> | |
| Saturday | | | - | | |
| Sunday | | | - | | |
| Monday | <u>03/25</u> | <u>8:30</u> | <u>1:00 - 1:30</u> | <u>5:00</u> | |
| Tuesday | <u>03/26</u> | <u>8:30</u> | <u>1:00 - 1:30</u> | <u>5:00</u> | |

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| Total Hours | |
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Leaving the Premises

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| Day | Date | Time Departed | Time Returned | Manager's Consent |
|-------------|--------------|--|---------------|-------------------|
| <u>Wed.</u> | <u>03/20</u> | <u>Work late at apt. A35 and A25 Leak.</u> | | |
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Super's Signature: _____

Manuel Almonte

Superintendent Time Sheet

Employee Name: Manuel Almonte

Facility: 437 Morris Park

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|-----------------------------|
| Week Of: |
| Begin Date: <u>03/27/13</u> |
| End Date: <u>04/02/13</u> |

| Day | Date | Time In | Lunch | Time Out | Total Hours |
|-----------|----------|---------|--------------|----------|-------------|
| Wednesday | 03/27 | 7:00 | 12:30 - 1:00 | 5:00 | |
| Thursday | 03/28 | 8:30 | 1:00 - 1:30 | 5:00 | |
| Friday | 03/29 | 8:30 | 1:15 - 1:45 | 5:00 | |
| Saturday | | | - | | |
| Sunday | | | - | | |
| Monday | 04/01/13 | 8:30 | 1:00 - 1:30 | 5:00 | |
| Tuesday | 04/02 | 8:30 | 1:00 - 1:30 | 5:00 | |

In order to ensure timely payment of wages, Employee must return this Time Sheet every **Tuesday evening** and begin a new one the following day. Unsigned Time Sheets can not be processed for payment. Overtime is not allowed without prior consent from Manager each day.

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| Total Hours | |
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Leaving the Premises

1. Super may leave the Premises after-hours for any reason.
2. During business hours, if Super leaves the Premises, or is unable to work, he must notify the Manager to get prior consent and record the departing and returning times here. Manager signs that he gave prior consent.

| Day | Date | Time Departed | Time Returned | Manager's Consent |
|------|-------|---------------|---------------|--|
| Wed. | 03/27 | after work | 7:00am | Tanya call at 6:53am for A8 ceiling leaks. A25 top apt. back up toilet & bath tub. |
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Super's Signature: Manuel Almonte